


PCCOE/EERC/2024-25/74

	Pimpri Chinchwad Education Trust's <b>Pimpri Chinchwad College of Engineering</b>	Record No: ACAD/R/005
		Revision :00
		Date : 18/08/2023
<b>Event Calendar of the Department</b>		

Department: Electronics & Telecommunication  
Semester: I

Academic Year: 2024-2025  
Date: 27/07/2024

S. Y., T. Y. and Final Year B. Tech.

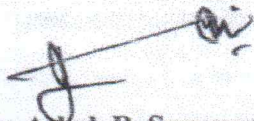
Sr. No.	Activity	Dates / Duration	In charge Staff	Compliance of activity (held / delayed / canceled)
1	Mentoring and Counseling session and for the students on Professional Core Electives, Open electives, Honors and Minors courses	08-07-2024 to 12-07-2024	All academic coordinators, open elective and honor/minor coordinator	
2	Course Registration	15-07-2024 to 20-07-2024	Class Teacher, Academic Coordinator and ERP Coordinator	
3	Department PAC Meeting -I, Academic Planning & review of Preparations and Objective Targets	Up to 30-07-2024	NBA & ISO coordinator	
4	Communication to Students- Commencement date, Roll Lists, Time tables, Course Outcomes, Teaching Plans Laboratory Plans, etc. (Updating Notice Board and Website)	Up to 30-07-2024	HOD, Time Table coordinator, Class Teachers, All course Faculty	
5	SiG Activity	Last week of July	SIG VLSI	
6	Commencement of Teaching for Semester- I	01-08-2024	All Staff Members	
7	HoD Address	01-08-2024 to 07-08-2024	HOD, Academic coordinator and Class Teacher	
8	All Academic Coordinators Meeting-I	01-08-2024	HOD, Academic Coordinators	
9	Attendance Monitoring - I and communication to students and parents	21-08-2024	Respective Class Teachers	
10	PTG/Proctor Meetings	As per time slot given in TT	PTG Coordinator and all Proctor	
11	Student Feedback-I, Faculty Counseling and Improvement actions.	26-08-2024 to 30-08-2024	HOD and Feedback Coordinator	
12	Display the list of Registered students by the Examination Section	30-08-2024	ERP and Exam Coordinator	

Aca-Cal-Sem-I, 2024 - 25

13	SiG Activity	Last week of August	SIG SP	
14	Formative Assessment I (FA1) * (Can be conducted throughout Semester)	Tentative (guideline) 02-09-2024 to 06-09-2024	All Course Faculty	
15	All Academic Coordinators Meeting - II	05-09-2024	HOD, Academic Coordinators	
16	ETSA/IETE/SPS Activity 1	Second week of Sep 2024	ETSA/IETE/SPS Coordinators	
17	Attendance Monitoring – II Academic Monitoring-I communication to students and parents	11-09-2024	Respective Class Teachers, Academic Coordinator	
18	Parent Meet	18-09-2024 to 24-09-2024	PTG / Parent Meet Coordinator	
19	Mid Term Submission/ Mock Test / Oral, PAC and academic review	25-09-2024 to 01-10-2024	All Course Faculty / PAC / ISO coordinator	
20	Attendance Monitoring – III, Display of provisional detention list 1 communication to students and parents	01-10-2024	Respective Class Teachers, Academic Coordinator	
21	SiG activity	Last week of September	SIG Automation	
22	Communication to parents: Attendance and FA Performance etc.	Up to 15/10/2024	Respective Class Teachers	
23	All Academic Coordinators Meeting -III	03-10-2024	HOD, Academic Coordinators	
24	ETSA/IETE/SPS Activity 2	Second week of Oct	ETSA/IETE/SPS Coordinators	
25	Formative Assessment 2 (FA2) * (Can be conducted throughout Semester)	Tentative (guideline) 21-10-2024 to 25-10-2024	All Course faculty	
26	Student Feedback-II	21-10-2024 to 25-10-2024	HOD and Feedback Coordinator	
27	Academic Monitoring–II Attendance Monitoring –III, Display of Provisional Detention list-II	23-10-2024 30-10-2024	Respective Class Teachers, Academic Coordinator	
28	SiG Activity	Last week of October	SIG Communication	
29	All Academic Coordinators Meeting -IV	07-11-2024	HOD, Academic Coordinators	
30	Submission of Summative Assessment (SA) theory course question paper	08-11-2024	All Course Coordinators and Faculty	
31	End term submission, Mock oral /practical	11-11-2024 to 15-11-2024	All Course Faculty, Academic Coordinators and class teachers	

32	Faculty Appreciation, Performance appraisal and counseling for improvement	11-11-2024 to 15-11-2024	HOD	
33	e-yantra Activities	As per the timelines specified by IIT Bombay	SIG Automation	
34	Department PAC	11-11-2024 to 15-11-2024	NBA & ISO coordinator	
35	Attendance Monitoring –IV, Academic Monitoring–III	15-11-2024	Respective Class Teachers, Academic Coordinator	
36	Conclusion of teaching	15-11-2024	All Course Faculty	
37	Detention List Submission to Dean office and Exam cell	18-11-2024	HOD, Respective Class Teachers, Academic Coordinator	
38	Practical exam/ End term project/Seminar/Internship Oral Examination (Slot –I)	19-11-2024 to 25-11-2024	All Course Faculty, respective coordinators	
39	Summative Assessment Exam and Evaluation	26-11-2024 to 11-12-2024	All Course Faculty	
40	Academic Coordinators Meeting	05-12-2024	HOD and All Academic Coordinators	
41	Practical exam/ End term project/Seminar/Internship Oral Examination (Slot –II, if required)	12-12-2024 to 14-12-2024	All Course Faculty, respective coordinators	
42	Last day to show the paper and mark entry in ERP	14-12-2024	All Course Faculty	
43	Hard copy submission to CoE	17-12-2024	All Course Faculty	
44	Declaration of Result	20-12-2024	Exam Cell	
45	Registration of Re-Exam	21-12-2024 to 22-12-2024	Class Teacher, Academic Coordinator and ERP Coordinator	
46	Re-practical exam	23-12-2024 to 26-12-2024	All Concerned Course Faculty	
47	Re-SA Exams (Failed students and genuine cases)	27-12-2024 to 04-01-2025	All Concerned Course Faculty	
48	Academic Coordinators Meeting	02-01-2025	HOD and All Academic Coordinators	
49	Last day to show the paper and mark entry in ERP	08-01-2025	All Concerned Course Faculty	
50	Hard copy submission to CoE	09-01-2025	All Concerned Course Faculty	
51	Declaration of Result for Re-Exam cases	11-01-2025	Exam Cell	
52	Commencement of Even Semester	01-01-2025	All Course Faculty	

\* FA (FA 1 and FA 2-may be separate or combined) dates may vary as per course requirement



**Dr. Ashok R. Suryawanshi**  
Academic Coordinator



**Dr. Kishor S. Kinage**  
Head of the Department